



Valley Baptist Preschool
Faith • Growth • Family

2022 – 2023 Enrollment Application

1401 York Road * Lutherville, Maryland 21093 * 410-321-6266 * office@valleybaptistpreschool.org

Child's Name _____ Gender M/F _____ Birth Date ____/____/____
 Address _____ City _____ State _____ Zip Code _____
 Parent/Guardian 1 _____
 Work Phone _____ Cell Phone _____ Home Phone _____
 Email _____
 Parent/Guardian 2 _____
 Work Phone _____ Cell Phone _____ Home Phone _____
 Email _____

Are you a member of Valley Baptist Church (priority placement for church members)? Yes ___ No ___
 Are you a current Valley Baptist Preschool parent? Yes ___ No ___
 How did you hear about us? (family, friend, social media, web search, etc.) _____ referring family _____

In order to confirm a preschool placement, a completed enrollment application form, and a NON-REFUNDABLE application fee of \$80.00 (\$125 max for 2 or more children) must be submitted to the preschool office and payment processed. **Submitted and processed Enrollment Application does not guarantee placement in a preferred class. If first choice is unavailable, you will be contacted to approve your second choice or, if desired, be put on a wait list.

Please note 1st and 2nd choices for enrollment by placing the numbers 1 and 2 next to your two choices:

- | | | |
|--|---|--|
| ___ Infants T/Th (12weeks-11 months by Sept. 16 th)* | ___ Threes T/T H (3 by Sept. 16 th) | |
| ___ Infants M/W/F (12weeks-11 months by Sept. 16 th)* | ___ Threes M/W/F (3 by Sept. 16 th) | |
| ___ Infants M-F (12weeks-11 months by Sept. 16 th)* | ___ Threes M-F (3 by Sept. 16 th) | |
| *Availability and days will be based on enrollment. Child(ren) must be 12 weeks old before their start date. | | |
| ___ Ones/Toddlers T/Th (12–24 months by Sept. 16 th) | ___ Fours M/W/F (4 before Nov. 15 th)* | |
| ___ Ones/Toddlers M/W/F (12–24 months by Sept. 16 th) | ___ Fours M-F (4 before Nov. 15 th)* | |
| ___ Ones/Toddlers M-F (12–24 months by Sept. 16 th) | * TBD based on enrollment. The Four's class feeds into our Pre-K if your child's birthday is after 9/1. | |
| ___ Two's T/Th (2 by Sept. 16 th) | ___ Pre-K M-TH (4 by Sept. 1 st) | |
| ___ Two's M/W/F (2 by Sept. 16 th) | ___ Pre-K M-F (4 by Sept. 1 st) | |
| ___ Two's M-F (2 by Sept. 16 th) | | |

September 2022 to May 2023 Monthly Tuition Fees*

Class	Infants	Ones/Toddlers	Twos	Threes	Fours (4yrs by 11/15)	Pre-k (4yrs by 9/1)
T/TH	\$490	\$480	\$435	\$435	N/A	N/A
MWF	\$670	\$660	\$570	\$570	\$570	N/A
M-TH	N/A	N/A	N/A	N/A	N/A	\$750
M-F	\$1010	\$1000	\$855	\$855	\$855	\$855

*The yearly one-time (non-refundable) Snack and Supply Fee is due June 30, 2022 and is as follows: 2 day-\$90, 3 day-\$135, 4 day-\$180, and 5 day-\$225

Cancellation and Withdrawal Information

Please note the following information relating to class cancellation or withdrawal:

- If the minimum number of children is not registered for a specific class, that class will be cancelled. The parents will be notified and given other available options.
- **Withdrawals:** Families are responsible for paying tuition and fees for the entire school year they attend. Requests to withdrawal must be made in writing one month prior to the date of withdrawal. Families who withdraw are responsible for all bills, prior to and continuing through the last month they attend. No full or partial refunds will be given.

Please sign and return this *Enrollment Application* with your non-refundable application fee of \$80.00 (or \$125 max per family) to the Valley Baptist Preschool office, or mail to: Valley Baptist Preschool, 1401 York Road, MD 21093. Please make checks payable to Valley Baptist Preschool.

I have read and understood all the above information and the table below of tuition and fees. I agree to abide by the terms and conditions set forth therein. If amendments are necessary, I understand that I will be notified. I agree to pay all late fees associated with my account if the monthly tuition payment is not received by the last day of the billing month. I also understand that failure to pay the fees and tuition due can result in loss of my child's placement at Valley Baptist Preschool.

Print Name of Parent/Guardian

Signature of Parent/Guardian

Date

Valley Baptist Preschool Tuition Schedule

VBP tuition and fees are billed in monthly payments and invoiced one month in advance.

Fee Schedule	Payment Due Date*	Amount/Notes
Application Fee	Submission of Enrollment Application	\$80.00/125.00 max for two or more children (non-refundable)
September tuition Including Snack/ Supply fee	June 30, 2022	September tuition (non-refundable) and Snack and Supply Fee (non-refundable). Snack and Supply Fee: 2 day-\$90, 3 day-\$135, 4 day-\$180, 5 day-\$225
October Tuition	September 15, 2022	
November Tuition	October 15, 2022	
December Tuition	November 15, 2022	
January Tuition	December 15, 2022	
February Tuition	January 15, 2023	
March Tuition	February 15, 2023	
April Tuition	March 15, 2023	
May Tuition	April 15, 2023	

***NOTE: An initial \$50 late fee will be assessed if tuition payment is not received by the last day of the billing month and additional late fees continue to be added for prolonged non-payment.**

Office Use Only

Date received-

Roster placement-

If applicable

2nd choice agreed to-

Waitlist placement-